

City of Live Oak
City Council Meeting Minutes
May 14, 2024

1

The Live Oak City Council met Tuesday, May 14, 2024, at 5:30 p.m. in City Hall, located at 101 SE White Ave., Live Oak, Florida 32064 for a regular monthly meeting. The following officials were present: Mayor Frank Davis, Councilmember Tommie Jefferson, Council President David Burch, Councilmember Lynda Brown-Owens, Councilmember Matt Campbell, Councilmember Tesie Allen, City Clerk John Gill, City Manager Larry Sessions, & City Attorney Todd Kennon.

Council President Burch called the meeting to order.

Mayor Davis led the invocation, which was followed by the Pledge of Allegiance to the Flag.

Council President Burch presented the agenda for any additions, deletions, or changes. Councilmember Owens asked to have agenda item 5A to be removed along with item 6G, and Councilmember Jefferson asked for agenda item 5D to be removed. Councilmember Jefferson made a motion to approve the agenda with deletions, which Councilmember Owens seconded. The motion carried unanimously.

Council President Burch then proceeded to the next agenda item, approval of the April 9th regular monthly city council meeting minutes. Councilmember Jefferson made a motion to approve the regular monthly minutes which, Councilmember Allen seconded. The motion carried unanimously.

Council President Burch opened the floor for public comments to those who wished to speak now or wait until the item is presented on the agenda. The following spoke at this time:

Joseph Carroll spoke regarding a waterline and to give appreciation to the city for the great job.

Jeff Bradford stated he will speak on agenda item 5H when it comes up.

Catherine Cason spoke regarding the Interlocal agreement.

With no other comments, the floor was closed to public comments.

Council President Burch turned the floor over to Mayor Frank Davis to discuss matters of the city. Mayor Davis proceeded with a reminder of the Freedom Fest on July 4, 2024. Mayor Davis advised there will be a new monument in Veterans Park.

Mayor Davis then recognized Police Chief Keith Davis and presented him with a proclamation for police week.

Council President Burch recognized Mr. Keith Broders to approach council. Mr. Broders invited everyone to his free Constitution Class he teaches every 4th Saturday of the month at 2:00pm.

Council President Burch moved to the next agenda item for Councilmember Jefferson, discussion with possible council action to propose a new garbage collection method. Councilmember Jefferson recognized Public Director Jerald Lee to approach to give information on the cost and if the city will be able to purchase a new truck. Mr. Lee explained he has already requested quotes and has a 3-year plan to have a truck that wouldn't require workers on the back. Mr. Lee also explained the benefits of having a new one arm truck right now, and stated he has quotes from a company in Orlando that may fit the budget. City Manager Larry Session stated money is available for the truck. Finance Director Joanne Luther approached council and advise that the money is in the sanitation fund for the truck but she cannot affirm the money for the trash cans, the garbage truck is in the amount of \$241,550.80. City Attorney Todd Kennon suggested this agenda item to be place on the Special Called Meeting on May 28,2024 to have time to get the necessary paperwork.

Council President Burch proceeded to the next item on the agenda, Councilmember Jeffersons discussion with possible council action how miscellaneous funds is reported. Councilmember Jefferson ask how are the roads and streets listed in the budget. Ms. Luther explained to council that it would be listed in the Street Department.

Council President Burch moved to the agenda item, department reports. Parks & Recreations Coordinator Jason Furry gave a report on recent projects, grants, upgrades, completed projects, upcoming projects, summer programs, baseball games and special events.

Council President Burch moved to the next agenda item for discussion with possible council action, audit committee formation. Mr. Session advised council a committee of 3 to 5 people needs to be established in order to select an Auditor. Councilmember Ownes mad a motion that the committee would consist of 3 people, which Councilmember Allen seconded. The motion carried unanimously.

Council President Burch then moved to discussion with possible council action on Resolution 2024-07, a resolution authorizing the execution of a Statewide Mutual Agreement providing for emergency aid assistance in the event of a disaster or emergency. City Attorney Kennon read the title into the record. Councilmember Campbell made a motion to approve Resolution 2024-07, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Burch proceeded to discussion with possible council action on Resolution 2024-11, a resolution declaring a Local State of Emergency due to the severe thunderstorm in the City of Live Oak. City Attorney Kennon read the title into the record. Councilmember Campbell mad a motion to approve Resolution 2024-11 which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Burch proceeded to discussion with possible council action on Resolution 2024-08, a resolution declaring certain personal property owned by the city to be either surplus to its needs and sold at a publicly noticed sale or determined to be obsolete, non-serviceable, or beyond economic repair and appropriately discarded providing for the authorization to remove such surplus property when sold or disposed of from the fixed assets of the city. City Attorney Todd Kennon read the title into the record. Councilmember Campbell made a motion to approve resolution 2024-08, which Councilmember Allen seconded. The motion carried unanimously.

Council President Burch proceeded to discussion with possible council action on Resolution 2024-09, a resolution, authorizing the execution of an Interlocal Agreement with John Durrett State Attorney of the Third Judicial Circuit providing for municipal ordinance prosecution services for the city. Councilmember Campbell made a motion to approve Resolution 2024-09 which Councilmember Owens seconded. The motion carried unanimously.

Council President Burch proceeded to discussion with possible council action release of Code Enforcement lien for 405 Scriven Avenue. Council President Burch opened the floor for Jeff Bradford to speak about the property. Mr. Bradford explained that the property has been brought up to code. Councilmember Campbell made a motion to approve the release of lien for 405 Scriven Ave and to enforce the \$500 administrative fine, which Councilmember Allen seconded. The motion carried unanimously.

Council President Burch moved on to discussion with possible council action, bid award for district two road improvement project. Councilmember Campbell made a motion to approve Live Oak Management Group for bid ITB-01-2024 District two roadway improvements in the amount of \$492,953.51, which Councilmember Allen seconded. The motion carried unanimously.

Council President Burch moved to discussion with possible council action, final reading of Ordinance 1512, an ordinance of the City of Live Oak Florida amending the future land use classification to 2.403 acres on the future land use plan map of the City of Live Oak Comprehensive Plan pursuant to an application CPA 24-01 by the City Council of the City of Live Oak, under the amendment procedures established in sections 163.3161 through 163.3215 Florida Statutes as amended and Article Three of the land development regulations providing

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for a change in the assigned future land use classification from Commercial to Residential Moderate Density. City Attorney Kennon read the title into the record. Council President Burch opened the floor for public comments. None heard, Council President Burch closed public comments. Councilmember Campbell made a motion to approve Ordinance 1512, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Burch proceeded with discussion with possible council action final reading of Ordinance 1513, a ordinance of the city of Live Oak Florida amending the zoning district to 2.403 acres of land on the official Zoning Atlas of the City of Live Oak Land Development Regulations pursuant to an application LDR 24-01 by the City Council of the City of Live Oak under the amendment procedures established in article three of the Land Development Regulations providing for a change in the assigned Zoning District from Commercial-General to Residential Single Family. City Attorney Kennon read the title into the record. Council President Burch opened the floor for public comments. None heard, Council President Burch closed public comments. Councilmember Campbell made a motion to approve Ordinance 1513, which Councilmember Allen seconded. The motion carried unanimously.

With there being no further business, the meeting was adjourned.

Councilmember David Burch
City Council President

Attest:
Mr. John Gill
City Clerk